



Recruitment
Business
Academy



REC Audited

The gold standard for recruitment

Recruitment &
Employment
Confederation

REC Audited – the gold standard for recruitment

You want to be seen as the best by your clients, attract the best staff and place the best talent. But how do you prove you are the best? The REC Audited scheme is the gold standard in recruitment. It confirms your compliance and professionalism by demonstrating that you adhere to the highest standards. Crucially, it also differentiates you from your competition, increases your profile in tender processes and helps you win more business.

What is the REC Audited scheme?

REC Audited is a robust audit package that validates compliance with recruitment industry legislation and best practice. REC members that hold the REC Audited accreditation will not have to complete the compliance test on renewal of their REC membership.

The process starts with a new online diagnostic, followed by an on-site expert visit, engaging with you and your staff and practical support to implement compliance and best practice. You will also receive a feedback report of recommendations specific to your business and complimentary documents from the REC Audited toolkit.

We understand how important it is that your clients recognise REC Audited as the gold standard in recruitment. The REC actively promotes REC Audited to employers and procurement bodies, as part of our regular client engagement activities. We also provide you with the tools to market your status to candidates and clients directly.

REC Audited helps your business to:

- Display professionalism and adhere to the highest standards in recruitment
- Demonstrate to your clients that you are compliant and operate best practice
- Differentiate you from your competition and win more business
- Create opportunities to work with clients that have strict supplier policies
- Increase your profile in the tender process
- Promote your commitment to candidate and client experience
- Have peace of mind that your business is compliant
- Show that your business has been quality assured and independently verified by the REC, the professional body for the recruitment industry.

Our auditors will check compliance with relevant regulation and the REC Code of Professional Practice:

Data Protection	Customer Service
Training and Induction	Advertising
Complaints Procedure	Dealing with Clients
Work Seeker Checks	Diversity

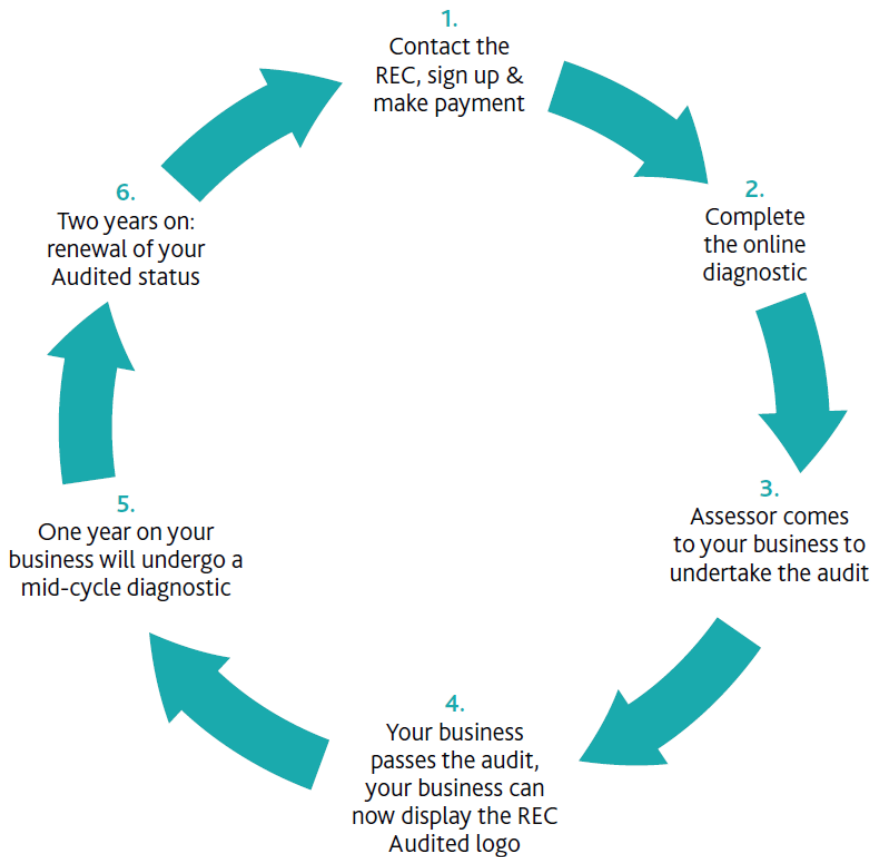
REC Audited Education

For specialist agencies who work in education we have REC Audited Education. This covers the standard criteria and also focuses on safeguarding, ensuring that you are undertaking all the relevant checks when recruiting and vetting teachers and non-teaching staff working with young people.

REC Audited Education will enable schools and education providers to be confident that they are using an accredited supplier who puts standards at the centre of their business.



The Audited process:



"We're delighted to get the audit for the third time, the audit not only reassures us but most importantly our clients that we work to the best possible practice and standards."

"When tendering for business I feel having the REC Audit really helps us stand out from the rest."

"The REC Audited team were thorough, informative and guided us through the process, giving us the confidence that we can exceed client expectations."

"Being awarded the REC Audited status 'rubber stamps' our commitment to quality service and provides a benchmark standard for on-going best practice."

How much does it cost?

Achieving the gold standard in recruitment costs £1,250 + travel and VAT [£1050 for renewal, every two years]. The package includes an online diagnostic, risk based audit, audited toolkit documents, including marketing advice, feedback report, mid-cycle diagnostic and use of the audited logo.

This rate covers businesses with up to nine branches. For businesses with ten or more branches, we will assess 20% of your premises. Additional costs apply.

How do I sign up/ find out more?

Call your REC account manager today on **020 7009 2100** or email info@rec.uk.com

If you are not an REC member call **020 7009 2100** to find out how membership can benefit your recruitment business.

Once you have achieved Audited status you can display one of the two REC Audited logos:





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The REC's Recruitment Business Academy is the recruitment industry's single destination for advice, guidance and support for every business in recruitment. We provide an expert range of recruitment specific training, consultancy, business and accreditation services.

The Recruitment Business Academy range covers:

- **World-class recruitment specific training**
- **Focused start up programmes and support**
- **Expert business consultancy**
- **Essential business toolkit**
- **Professional audits and accreditation**
- **Exclusive supplier discounts**

Terms and Conditions

For full terms and conditions please see our website
www.rec.uk.com/terms-conditions

In order for your booking to be processed payment must be received at the time of booking.

The REC Recruitment Business Academy

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